

SUTTON POLICE DEPARTMENT COMMITTEE

Regular Scheduled Meeting held January 4, 2017

Located at Town Hall Meeting Room

PRESENT: James Smith, Chief Dennis Towle, David Lavallee, Jesse Limanek, Wendy Mead, Timothy Harrison, Gerry Creiger, Stephen LeClaire, Wayne Junnila

ABSENT: none

GUESTS: Neil Joyce - CMS

Meeting called to order at 7:00 pm by James Smith

1. Introductions done by all in attendance.
2. Nominations of Chair, Vice-Chair and Clerk: Wendy Mead was nominated by Tim Harrison, second by Chief Towle: vote was 8-0-1; Wendy then continued the meeting. Steven LeCaire was nominated as vice-chair by Wayne Junnila, second by David Lavallee: vote was 8-0-1; Wayne Junnila was nominated as clerk, after discussion regarding his year-round availability, James Smith nominated Gerry Creiger, second by Stephen LeCaire: vote 8-0-1.
3. Neil Joyce, from the successful OPM bidder CMS, introduced himself and his company, Construction Monitoring Services. It is intended that there will be a full time clerk from CMS on site 40 hours per week.
4. Mr. Joyce gave the committee an overview of the anticipated timeline for the project, possible variables including weather, spring v. fall town meeting approval, and other potential factors. Jim Smith further added that in order to make spring Town Meeting 75% of the documents, including bid cost, would need to be completed by that time. There would then be a debt exclusion vote @ town elections. This would be followed by GC bids in July. The anticipated length of construction from that point would be 11 – 12 months.
5. Jim Smith stated that there will be a Designer Selection Committee formed to review design proposals once they are received.
6. The next meeting was scheduled for Wednesday, February 1, 2017 @ 7:00 pm.
7. Tim Harrison made a motion to adjourn @ 7:35, second by _____, vote passed 9-0-0.

Respectfully Submitted,

Wendy Mead

Chair